



Director of Fastpitch/Player Development

Overview:

The Director of Fastpitch/Player Development will be involved in various tasks that will assist Fargo Area Sports in organizing and preparing a good product to ensure kids have a fun and enjoyable experience in our program. The Fastpitch/Player Development Director will provide customer service, assist in league operations such as scheduling, team assignments, uniform order and other duties assigned by the President/CEO.

Duties and Responsibilities:

Specific duties include, but may not be limited to:

- Report directly to the President/CEO & Vice President, General Manager
- Manage employees/volunteers.
- Contribute to managing, overseeing and following up on activities of the fastpitch program including: season planning, program development, player recruitment and retention, facility planning and utilization, team registration, scheduling of games/tournaments/clinics, coaches' training needs and day to day client communications and requests.
- Execute outreach initiatives to support the promotion of the fastpitch program.
- Effectively communicate with parents, athletes, organization leaders, and partnered organizations.
- Demonstrate integrity and character in understanding and abiding by the values of the organization.
- Oversee operations to the Dakota Selects Travel program.
- Hiring and management of coaches and team managers.
- Other tasks and projects assigned by the Fargo Area Sports Board of Directors, Fastpitch committee, and President/CEO.

Qualifications:

- Proficiency in MS Word, Excel, PowerPoint, and website management.
- Strong written and verbal communication skills.
- Strong time management skills.
- Commitment to working with youth and families
- Ability to be prepared and organized for each program day.
- Fun and energetic personality.
- Uphold core value of putting kids first.
- Prior experience in league management is a plus
- Pass a background check.

Additional Information:

- This position will be located in our Fargo Area Sports offices.
- The Director of Fastpitch will work Monday through Friday from 9:00 – 5:00 including some nights and weekends.
- Time off will be communicated by the President/CEO.

- Compensation & Benefits: This position offers a competitive salary range of \$50,000 +, based on experience, along with health insurance and participation in a Simple IRA retirement plan with a 3% employer match.
- To Apply: Please send a resume and cover letter to alex@fargoaresports.com

About Fargo Area Sports:

Fargo Area Sports is a community-based organization that brings the diamond sport of baseball to families in our town. The organization operates as a 501c(3) non-profit, operated by volunteers from the community in which we live. The organization offers opportunities for children to learn our great pastime and provides enhanced playing opportunities for more advanced players.